



LONEALERT

Overseeing Working aLone

Registrations

Quick Guide

Step 1

First, head to <https://portal/lonealert.co.uk/login> and when on the main login page, click the Register button.



Step 2

Next you will be taken to a screen which will require you to enter a registration code as well as a keyword which should have been provided to you by the account manager.

A dark grey header bar with the text "Registration details" in white. Below the header, the text "Enter your registration code to continue" is centered. There are two input fields: "Registration code*" with a placeholder "Enter the confirmation code received via email/SMS" and "Keyword*" with a placeholder "Keyword". Below the fields is a checkbox labeled "Confirm you accept our terms and conditions" with links for "Terms & Conditions | Privacy Policy". A "Continue" button is at the bottom, and a footer bar contains "Return to login" and "Visit lonealert.co.uk".

Step 3

After entering your Registration code and Keyword, please tick the box to confirm you accept the terms and conditions, of which they can be viewed by clicking the link on the screen.

If you have trouble with the registration code, please remember that both the code and the keyword are case sensitive - if you encounter further problems, please contact the account manager responsible to confirm you have the correct details.

Step 4

After completing this, please click Continue to move onto the next page which will ask you to enter your user information; this will be your username and Phone number and email address if you wish and hit Register.

A dark grey header bar with the text "Registration details" in white. Below the header, the text "Please provide us with your basic details to register with LONEALERT." is centered, followed by the subtext "Your phone number / email details are used to log into the LONEALERT app and management portal". There are three input fields: "User*" with a placeholder "Identify yourself to your other members of the account", "Phone number*" with a placeholder "Used to log into the LONEALERT App", and "Email address" with a placeholder "Used to log into the LONEALERT interface if required". A "Continue" button is at the bottom, and a footer bar contains "Return to login" and "Visit lonealert.co.uk".

Step 5

At this point, depending on the settings set up for the code, you will be taken to the Account completion screen where a message will display explaining you have been sent a confirmation message to your email/phone number.

Account completion

A confirmation message has been sent to your email/phone number.

Step 6

If you receive a message saying Your registration requires approval, your request must be approved by an account manager before you will receive a confirmation email.

 Your registration requires approval, you will receive an email shortly regarding your confirmation. 

Step 7

In the email, you will be prompted to go to a link to complete your registration, this will take you to the Account completion page with the Confirmation Token provided.

At this point, you will have to fill in the fields required such as Lone Worker PIN code and others, depending on what was configured against the code by the account manager.

Account completion

A confirmation message has been sent to your email/phone number.

Follow the instructions contained in your notification(s), or enter in the token here to complete your account creation Please enter either your PIN code or password below to use LONEALERT. You can set or reset your password at a later date

Not received your confirmation token yet? Click below to resend.

Confirmation Token*

Lone worker PIN code*

Used to log into the LONEALERT App, e.g. 4567

Complete registration

Resend registration details

Step 8

After clicking Complete Registration, you will be taken back to the main login screen and you will be able to use the LONEALERT service.

To get started you can download our smart phone app from the relevant app store on your mobile phone by searching for LONEALERT and logging in using your details.

